

**新九龍婦女會**

NEW KOWLOON WOMEN ASSOCIATION

**入學申請表 Application form for Admission**只供本幼兒園填寫  
For Official Use Only

申請編號

Application No: \_\_\_\_\_

☐ 慈雲山幼兒園  
Tsz Wan Shan Nursery☐ 沙角幼兒園  
Sha Kok Nursery☐ 新翠幼兒園  
Sun Chui Nursery☐ 樂華幼兒園  
Lok Wah Nursery**甲部 Part A - 申請人資料 Applicant's Particulars**

中文姓名 Name in Chinese				*性別 Sex	<input type="checkbox"/> 男M <input type="checkbox"/> 女F	相片 Photo
英文姓名 Name in English				家中常用語言 Spoken Language at Home		
出生日期 Date of Birth	日 dd	月 mm	年 yy	年齡 Age		
#出生證明書號碼 Birth Certificate No.				出生地點 Place of Birth		
住址 Residential Address						
*申請班級 Class Applied For	<input type="checkbox"/> 預備班 N <input type="checkbox"/> 幼兒班 K1 <input type="checkbox"/> 低班 K2 <input type="checkbox"/> 高班 K3					

# 使用出生證明書以外的身份證明文件，請註明。If identity document(s) other than Birth Certificate is used, please specify.

\* 請在適當的□內加上✓。Please tick the appropriate boxes.

**乙部 Part B - 家長／監護人資料 Parent/Guardian's Particulars**

家長／監護人 Parent/Guardian	Name 姓名		職業 Occupation	聯絡電話 Phone No.
父親 Father	中文 Chinese			
	英文 English			
母親 Mother	中文 Chinese			
	英文 English			
監護人 Guardian	中文 Chinese			
	英文 English			
	與申請人關係 Relationship with Applicant			
電郵地址 Email Address				用戶名稱 Name of Email Address Account

**丙部 - 現／曾就讀本幼兒園的兄弟姊妹資料（如適用）****Part C - Particulars of Siblings attending/having attended this Nursery (if applicable)**

姓名 Name	學年 School Year	班級 Class	關係 Relationship

**聲明及簽署 Declaration & Signature**

本人聲明上述所填報的詳情全屬正確。如有任何變更，本人將會立刻知會貴校。本人明白如提供虛假資料，校方有權拒絕有關入學申請。

I declare that the above information provided by me is correct. Should there be any change, I will immediately inform the school. I understand that this application will be rejected by the school if the information I have provided is false.

家長／監護人簽署

Signature of Parent/Guardian

日期

Date:

家長／監護人姓名

Name of Parent/Guardian

**注意事項 Point to Note:**

此表格所提供的個人資料會用作處理幼兒園入學申請之用。申請程序完成後，所有提供資料將被銷毀。根據個人資料（私隱）條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與幼兒園聯絡。

Personal data in this form is provided for processing application for nursery admission. After completion of the application procedure, all information provided will be disposed of. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the nursery for any enquiries.



## 入學申請須知

索取申請表格方法（不設申請表限額）：

1. 於幼兒園網頁下載
2. 親臨幼兒園索取
3. 以電郵方式索取

派發申請表格時段：

1. 日期：全年
2. 時間：星期一至星期五（上午 8 時至下午 6 時）／ 星期六（上午 8 時至下午 1 時）

遞交申請表格（不設限額收取入學申請表）：

1. 日期：2023 年 10 月 31 日之前遞交申請表格
2. 時間：星期一至星期五（上午 8 時至下午 6 時）／ 星期六（上午 8 時至下午 1 時）
3. 遞交方法：親臨／郵寄至幼兒園遞交申請表格
4. 所需文件：a) 兒童出生證明書副本 1 張  
b) 回郵信封 3 個（請貼上足夠郵資）
5. 報名費：40 元正（於遞交申請表格時一併收取），無論申請成功與否，報名費概不退還。

申請「2024／25 幼稚園入學註冊證」

1. 教育局於 2017／18 學年推行免費優質幼稚園教育政策，會以「幼稚園入學註冊證」作為 2024／25 學年的 K1 註冊文件。
2. 家長須於 2023 年 9 月至 11 月期間為其子女向教育局申請「2024／25 幼稚園入學註冊證」（下稱「2024／25 註冊證」）。「2024／25 註冊證」會於本年 9 月開始接受申請，屆時教育局會公佈申請細則，並會在教育局網頁（<https://www.edb.gov.hk/tc/index.html>）上載詳情。

收生準則：

1. 面試表現
2. 申請人的兄弟姐妹現正在本幼兒園就讀獲優先考慮
3. 有家庭需要的申請人可獲優先考慮  
（請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。）

面見安排：

1. 幼兒園會安排面見所有申請入讀幼兒班的兒童
2. 面見暫定於 2023 年 11 月進行，幼兒園會另函通知家長
3. 以小組形式及或個別面見
4. 家長須陪同兒童參與面見
5. 在特殊情況下，經校方同意，接納家長以視頻形式與申請兒童進行會面
6. 在面見非華語兒童時，如需要傳譯／翻譯服務，請致電 2320 0444 或電郵 [twsn@newklnwa.edu.hk](mailto:twsn@newklnwa.edu.hk) 與本幼兒園聯絡。本園亦接納非華語家長和兒童由懂中文的親友陪同會面，協助溝通。



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取錄結果公布：

幼兒園將於 2023 年 12 月 15 日前以郵遞方式通知家長幼兒班取錄結果。

註冊安排：

1. 正選生：教育局公佈的統一註冊日期為 2024 年 1 月 4 日至 1 月 6 日進行，家長須於指定時間到幼兒園辦理註冊手續，並須提交「2024／25 註冊證」正本及繳交註冊費。
2. 備取生：幼兒園會以信件通知，請家長於指定日期到幼兒園辦理註冊手續，並須提交「2024／25 註冊證」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，幼兒園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. 2024／25 學年的註冊費為港幣 1000 元正。如有關兒童入讀本校，本校會於若月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知幼兒園。幼兒園會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，幼兒園亦不會再為該兒童保留學位。

備註：教育局幼稚園幼兒班(K1)收生安排網頁（[http://www.edb.gov.hk/k1-admission\\_tc](http://www.edb.gov.hk/k1-admission_tc)）

學校資料：

1. 新九龍婦女會慈雲山幼兒園  
地址：九龍慈雲山慈正邨正旭樓地下  
電話：2320 0444 傳真：2267 6905 電郵：twsn@newklnwa.edu.hk
2. 新九龍婦女會沙角幼兒園  
地址：沙田沙角邨美雁樓 28-40 號地下  
電話：2648 2509 傳真：2648 2504 電郵：skn@newklnwa.edu.hk
3. 新九龍婦女會新翠幼兒園  
地址：沙田新翠邨新偉樓地下  
電話：2699 2386 傳真：2699 2347 電郵：scn@newklnwa.edu.hk
4. 新九龍婦女會樂華幼兒園  
地址：牛頭角振華道樂華社區中心六樓  
電話：2796 2535 傳真：2796 2574 電郵：lwn@newklnwa.edu.hk



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### Information on Admission

#### Collection of application Forms (No quota):

1. Download from school website
2. Obtain from school in person
3. Request by email

#### Distribution Period:

1. Date: whole year
2. Time: 8 a.m. to 6 p.m. (Monday to Friday) / 8 a.m. to 1 p.m. (Saturday)

#### Return of Application Forms (No set quota for the nursery):

1. Return method: Submit the application form in person / by post (including identity document)
2. Documents required: identity document (copy), three self-addressed stamped envelopes
3. Application fee: 40 dollars (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

#### Return Period:

1. Date: before 31/10/ 2023
2. Time: 8 a.m. to 6 p.m. (Monday to Friday) / 8 a.m. to 1 p.m. (Saturday)

#### Application for the “2024/25 Registration Certificate for Kindergarten Admission”

1. Education Bureau (EDB) implemented the Free Quality Kindergarten Education policy starting from the 2017/18 school year. EDB will use the “Registration Certificate for Kindergarten Admission” as the document for K1 registration in the 2024/25 school year.
2. Parents are required to submit an application for the “2024/25 Registration Certificate for Kindergarten Admission” (hereafter referred as “2024/25 RC”) to EDB **from September to November 2023**. The “2024/25 RC” will be open for applications in September 2023 and EDB will announce and upload the details of application onto EDB’s website (<https://www.edb.gov.hk/en/index.html>) in due course.

#### Admission Criteria

1. Interview performance.
2. The applicant with sibling(s) currently studying in the nursery will be given due priority consideration.
3. The applicant from families in need will be given due priority consideration.

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

#### Interview Arrangements

1. Nursery will arrange interview for all applicants.



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- Interviews may be conducted in November 2023, and we will inform parents by post.
- Group and/or individual interviews will be arranged.
- Parents should accompany their child for the interview.
- Under special circumstances, parents are allowed to interview with their child through video conference with the consent of the school.
- Please contact us at 2320 0444 or by email [twsn@newklnwa.edu.hk](mailto:twsn@newklnwa.edu.hk) if interpretation / translation service is required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

### Announcement of Admission Results

We will inform parents of the K1 admission results before 15 December 2023 by post.

### Registration Arrangements

- Successful applicants: Parents may complete the registration procedures for their child during the Centralized Registration Dates (i.e. 4 to 6 January 2024) to submit the “2024/25 RC” to the nursery and pay the registration fee.
- Applicants on the waiting list: Nursery will notify by post, and parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2024/25 RC” to the nursery and pay the registration fee.
- Please be reminded that if parents cannot submit the “2024/25 RC” during registration, the nursery may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- The registration fee for 2024/25 K1 place is HK\$1000. If the child concerned studies in the nursery, the registration fee paid will be refunded in a certain month. Should parents decide to change school after registration, please notify the nursery in writing. The nursery will return the “2024/25 RC” but the registration fee will not be refunded. Upon obtaining the “2024/25 RC”, the nursery will no longer keep the school place for the child.

**Remark** EDB Admission Arrangements for K1 Classes in Kindergartens ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e))

### Nursery information

- New Kowloon Women Association Tsz Wan Shan Nursery  
Address: G/F, Ching Yuk House, Tsz Ching Estate, Tsz Wan Shan, Kowloon.  
Telephone no.: 2320 0444      Fax no.: 2267 6905      Email address: [twsn@newklnwa.edu.hk](mailto:twsn@newklnwa.edu.hk)
- New Kowloon Women Association Sha Kok Nursery  
Address: G/F, 28-40, Bean Goose House, Sha Kok Estate, Sha Tin, New Territories.  
Telephone no.: 2648 2509      Fax no.: 2648 2504      Email address: [skn@newklnwa.edu.hk](mailto:skn@newklnwa.edu.hk)
- New Kowloon Women Association Sun Chui Nursery  
Address: G/F, 1-8 Sun Wai House, Sun Chui Estate, Sha Tin, New Territories.  
Telephone no.: 2699 2386      Fax no.: 2699 2347      Email address: [scn@newklnwa.edu.hk](mailto:scn@newklnwa.edu.hk)
- New Kowloon Women Association Lok Wah Nursery  
Address: 5/F, Lok Wah Community Centre, Chun Wah Road, Ngau Tau Kok, Kowloon.  
Telephone no.: 2796 2535      Fax no.: 2796 2574      Email address: [lwn@newklnwa.edu.hk](mailto:lwn@newklnwa.edu.hk)